

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in WG1 in the Springburn Campus at 4.30pm on Wednesday, 12 March 2025

- 1. Sederunt**
- 2. Apologies**
- 3. Declarations of Interest**
 - a) Interest¹**
 - b) Connection²**
- 4. Welcome**
Chair of Board of Management
- 5. Minute of the Previous Meeting held on 11 December 2024 (For Approval)**
(copy attached)
- 6. a) Matters Arising from the Previous Meeting held on 12 December 2024**
 - b) Action Log (For Noting)**
 - i) Board of Management Action Log as at March 2025**
(copy attached)
 - ii) Board of Management and Standing Committee Action Log**
[Board of Management Action List - 2024-2025.xlsm](#)
- 7. Standing Items**
 - a) Chair's Update Report (For Information)**
Report by Chair of the Board of Management
(verbal)
 - b) Principal's Update Report (For Information) - NOT IN THE PUBLIC DOMAIN**
Report by Principal
(copy attached)
 - c) Students Association Priorities Update (For Discussion and Noting)**
Report by Student Association President
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

8. **Draft Standing Committee Minutes (*For Information*) – NOT IN THE PUBLIC DOMAIN**
a) **Draft Audit and Risk Committee Minute – 11 February 2025**
b) **Draft Learning and Teaching Committee Minute – 26 February 2025**
c) **Summary of the Finance and Resources Committee Meeting – 4 March 2025**
(copies attached)

Items for Approval / Endorsement

9. **Review of Policies and Procedures**
a) **Safeguarding Children and Vulnerable Adults**
b) **Copyright Policy**
Report by Vice Principal Operations, Director of People and Culture and Director of Estates and Corporate Services
(copies attached)
10. **Update on Cladding Panels – Springburn Campus - STRICTLY CONFIDENTIAL, NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Director of Estates and Corporate Services
(copy attached)

Items for Discussion and Noting

11. **Quarter 2 Forecast and Management Accounts to 31 January 2025 – NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Operations and Head of Finance
(copy attached)
12. **Board Member Recruitment**
Report by Secretary to the Board of Management
(copy attached)
13. **Externally Facilitated Effectiveness Review**
Secretary to the Board of Management
(verbal update)
14. **Progress Against Targets: College Strategy 2022/27**
Report by Vice Principal Curriculum and Quality Enhancement and Director of Digital and Information Services
(copy attached)
15. **2024-25 Student Withdrawal and Credit Activity Update Report**
Report by Vice Principal Curriculum and Quality and Director of Digital and Information Services
(copy attached)
16. **East End Campus and Easterhouse Campus – Public and Student Access During Easter and Summer Holiday Periods**
Report by Director of Estates and Corporate Services
(copy attached)

Items of Correspondence

17. a) [Letter from the Minister for Higher and Further Education - Disbandment of GCRB.pdf](#)
b) [Letter from Minister for Higher and Further Education - Student Finance and Wellbeing.pdf](#)

- c) [Email from SG - Post-School Education and Skills Reform Legislation Consultation.pdf](#)
- d) [Letter from the Minister - Simplification of the Post School Funding Body Landscape.pdf](#)
- e) [Introduction of Tertiary Education and Training \(TET\) \(F and G\) \(Scotland\) Bill Update.pdf](#)

Policies approved by Standing Committees *(For Information)*

- 18. a) [Dignity and Respect Policy and Procedure. - Approved at Finance and Resources Committee held on 4 March 2025](#)

Impact on Students, Risk, Equality, Data Protection and Environmental & Sustainability – Discussion

- 19. **Impact on Students – key issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
- 20. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
- 21. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
- 22. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
- 23. **Environmental and Sustainability – Environmental and Sustainability issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
- 24. **Chair's Closing Remarks**
- 25. **Closure**
- 26. **Date of Next Meeting**
11 June 2025, Room WG1 Springburn Campus
- 27. **Dates for the Diary**
 - **Board Dinner Tuesday 18 March 2025 5.30pm for 6pm, Easterhouse Campus**

All Press Releases relating to the College are available to view on the Board Portal via the following link:

[2024-25](#)